

REGULAR MEETING DE SMET COMMON COUNCIL  
AUGUST 9, 2017

The De Smet Common Council met in regular session on August 9, 2017, at 5:00 p.m., with the following present: Don Bohn, Lowell Hansen, Larry Jensen, George Cavanaugh, Jay Slater, Mayor Gary Wolkow, FO Tracey Larson, and City Attorney Todd Wilkinson. Absent: Norm Whitaker.

Mayor Wolkow called the meeting to order at 5:00 PM.

**ANNOUNCEMENTS:** Mayor Wolkow thanked Suzanne Albrecht for the beautiful flowers she provided on Main Street and by the library bench.

**MINUTES:** Motion was made by Jensen, seconded by Cavanaugh, to approve the minutes of the July 12, 2017 Regular Meeting, all voting aye, motion carried.

**CLAIMS:** Motion by Cavanaugh, seconded by Slater, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$44,269.57; OASI Benefit 3,386.68; Aflac, ins. premium 371.76; Dearborn National, life insurance 176.00; Farm Bureau Bank, health savings 875.00; Delta Dental of South Dakota 207.94; VSP 174.18; Wellmark Blue Cross Blue Shield, health insurance premium 5763.94; SDRS, retirement benefit 3976.72;

American Bank & Trust, Event Center Interest 1,825.76; Avid Hawk, LLC website; 35.00; Bau Plumbing, repairs 67.20; Butler Machinery Co. maintenance 510.19; CCP Industries, supplies 69.11; Center Point Large Print, books 29.21; Century Link, phones 560.32; City of De Smet, petty cash supplies 28.77; Connecting Point, off-site backup 35.00; Cook's Wastepaper & Recycling, city buildings garbage collection 224.75; Cowboy Country Store, fuel \$441.39; De Smet Community Foundation, baseball field project 2,427.95; De Smet Trustworthy Hardware, supplies 718.44; DENR, Rob Kittay, test fee 10.00; Dept. of Revenue, water testing, 103.00; The De Smet News, publishing 214.36; Ferguson, maintenance 20.56; Good Housekeeping, magazines 34.97; Hawkins, chemicals 6,976.47; Kingsbury Electric Cooperative, repair 455.06; Kingsbury Electric Cooperative, maintenance contract 220.00; Kingsbury County Auditor, law enforcement 6,283.33; Kingsbury Electric Cooperative, utilities 221.52; Maguire Iron, Inc., clean interior of water tower & repair 3,225.00; Maynard's De Smet, supplies 41.35; Maynard's, pool inventory 539.97; Micro Marketing LLC, books 146.39;

Midstate Agronomy, deposit refund 50.00; NAPA, supplies 155.45; Northwestern, utilities 93.28; O'Keefe Implement Inc., repairs & supplies 274.36; Office Peeps, Inc., library supplies 83.39; Office Peeps, Inc., supplies 525.65; Ottertail Power Co., utilities 4,960.50; Pat Zens, deposit refund 355.00; Postmaster, supplies 204.00; Quarter Ton Productions, deposit refund 250.00; REED, INC, debt service 1,448.41; REED, Inc. debt service 690.58; REED, Inc. debt service 2,500.00; Rich's Gas & Service, fuel 535.44; Samantha Schaefer, meter deposit refund 75.00; SD Municipal League, conference 100.00; SD One Call, locates 101.92; Share Corp., supplies 2338.75; Welton Repair, repair 2,053.14; Woods Heating & Cooling LLC, repairs and maintenance 66.33; Zell Manufacturing, supplies 13.60; Zimpco Supply Co., supplies 43.00. Cook's Wastepaper & Recycling, residential garbage collection 11,578.94; De Smet Youth Baseball, rib fest 100.00; De Smet Chamber Bucks, rib fest 350.00; De Smet News, rib fest 117.00; De Smet PTO, rib fest 150.00; Maynards, rib fest 121.00; Mediacom, utilities 256.15; Mediacom, office internet 64.54; SD Dept. of Revenue, garbage sales tax 791.41; State of SD, long distance (2 months) 30.66. Ward's Store, rib fest 162.00.

**MALT BEVERAGE & ON/OFF SALE WINE LICENSE APPLICATION & OPERATING**

**AGREEMENT:** This being the time and date public noticed for the application of a new off-sale malt beverage & on/off sale wine license submitted by Dollar General Store #17701, Eric Hobeck met with the council to discuss the new application and answer any questions. The council was informed by Hobeck that all employees are trained on alcohol sales. Nobody from the public was present to appeal. Motion was made by Cavanaugh, seconded by Hansen to approve the off-sale malt beverage and on/off sale wine license and operating agreement between the City of De Smet and the Dollar General, all voting aye, motion carried.

**BUILDING PERMITS:** Two building permits were reviewed by the council. Motion by Slater, seconded by Cavanaugh, to approve the building permits submitted by Mike & Amy Scofield- deck; and Gerald Barkman (Dairy Queen) - replace a fence, all voting aye, motion carried.

**MEDIACOM CONTRACT:** Motion was made by Cavanaugh, seconded by Jensen, to approve the renewal of the cable franchise contract held by Mediacom Minnesota LLC, with the following negotiated terms: Mediacom agrees to reduce the density requirements of new residential development within one-quarter cable mile; and the term of the agreement shall be 20 years; all voting aye, motion carried.

**AIRPORT AERIAL SPRAYING PERMITS:** Motion was made by Hansen, seconded by Bohn, to approve the aerial spraying permits submitted by Fast Ag Air, NCFE Air Huron, LLC, and Wilber Ellis Air, LLC, all voting aye, motion carried. Security bonds and certificates of insurance have been submitted by all three applicants.

**WATER/SEWER SUPERINTENDENT:** Randy Asleson, Water & Sewer Supt. informed the council that three fire hydrants have been repaired. Asleson also reported that the interior of the water tower was cleaned this summer and the 3" baverick valve was replaced. The 3" baverick valve may need to be replaced with a 5" valve down the road. Maguire Iron will be here on August 17<sup>th</sup> to paint the exterior of the water tower that was previously bid, and Dakota Supply Group has been contacted to inspect the control settings to prevent the water tower from over flowing.

**WATER LEAK ADJUSTMENT:** A one-time water leak adjustment application was submitted by the Kingsbury Club House for a leak that occurred during the January-February 2017 billing period. The council was presented the total gallons of the leakage and average gallon usage for the account. The gallons adjusted are calculated after the average usage is deducted and then split in half between the customer and city. Motion was made by Slater, seconded by Cavanaugh, to approve a one-time water leak adjustment in the amount of \$222.32 for the Kingsbury Club House, all voted aye, motion carried.

**EXECUTIVE SESSION:** At 5:40 PM, motion was made by Cavanaugh, seconded by Slater, to go into executive session for contract negotiations and litigation, all voted aye, motion carried. The council was declared out of executive session by Mayor Wolkow at 6:40 PM.

**BASEBALL FIELD PROJECT UPDATE:** Council members Cavanaugh and Jensen updated the council on the new baseball field project with the following information: the fence is almost completed; the agri-lime has been delivered; the dugouts will be completed this fall; and there are a couple leaks that need to be taken care of. Motion was made by Jensen, seconded by Cavanaugh, to approve donating \$2,427.95 to the De Smet Community Foundation for baseball field improvements, four voted aye, Slater voted nay, motion carried.

**EVENT CENTER FENCE:** An estimate in the amount of \$941.00 from Michaels Fence & Supply was received for materials and installation for a 26' fence with a walk-through gate from the NE corner of the Event Center building to the school football field fence. Motion was made by Slater, seconded by Cavanaugh,

to table the fence purchase and ask for another estimate with materials only until the next meeting, all voted aye, motion carried.

**CONFERENCE:** Motion was made by Slater, seconded by Jensen, to approve Finance Officer Larson and City Attorney Wilkinson attending the SDML Annual Conference in Sioux Falls October 4<sup>th</sup> - 6<sup>th</sup>, all voting aye, motion carried.

**SPECIAL MEETING:** Motion was made by Cavanaugh, seconded by Slater, to approve holding a special meeting on August 30, 2017 at City Hall at 5:00 PM to review the 2018 budget, all voted aye, motion carried.

**DE SMET DEVELOPMENT DIRECTOR:** Rita Anderson, Director, gave a monthly review that included the following: the Bush Foundation video about De Smet has been published and is on their website; the Plein Air 'Paint Out' in De Smet will be held this weekend with the wet sale held on Sunday; De Smet has been selected as the community to be honored at the SD State Fair this year. A De Smet booth will set up in the Horticulture Building and they are looking for volunteers to help with the booth; and the Dollar General has opened and has received many positive comments.

**FINANCIAL REPORTS:** Motion was made by Slater, seconded Hansen, to approve the July 2017 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

**OVERTIME:** Motion by Jensen, seconded by Cavanaugh, to approve the overtime hours for the month of July as presented, all voting aye, motion carried.

**OTHER:** Other non-action items of discussion were as follows: 1) the July law enforcement report; 2) doing additional streets with the mag water application in 2018; and 3) the amount of mowing done by the city.

**ADJOURN:** There being no further business the meeting was adjourned on motion by Slater.

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Gary Wolkow, Mayor

ATTEST:

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Tracey Larson, Finance Officer

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