

SPECIAL MEETING DE SMET COMMON COUNCIL
December 30, 2019

The De Smet Common Council met in special session on December 30, 2019, at 5:30 pm, with the following present: George Cavanaugh, Norman Whitaker, Lowell Hansen, Jay Slater, Bret Jensen, Mayor Gary Wolkow, and Finance Officer Tracey Larson. Absent: Alex Botkin.

Mayor Wolkow called the meeting to order at 5:30 PM.

CLAIMS: Motion by Whitaker, seconded by Jensen, to approve payment of the claims as presented, all voting, motion carried. The claims are as follows: Mediacom, utilities 261.06; Mediacom, utilities 73.10; Visa, supplies, travel & conferences, utilities 570.40; 605 Portables, museum supplies 340.00; American Bank & Trust, TIF Wilder Pass loan interest 6,477.70; Avera Occupational Medicine, supplies 68.55; Avid Hawk LLC, web site fee 35.00; Bau Plumbing & Heating, repairs & maintenance 35.00; Cathy Alderman, event center deposit refund 50.00; Center Point Large Print, library supplies 29.21; City of De Smet, supplies 21.39; Clint Powell, event center deposit refund 50.00; CMI Architectural, repairs & maintenance 386.86; Connecting Point, library maintenance & repairs 160.00; Connecting Point, repairs & maintenance 35.00; De Smet Chamber, event center deposit refund 275.00; De Smet Trustworthy Hardware, supplies, 272.03; De Smet Welding & Machine, repairs & maintenance 1,559.35; Dept of Health, repairs & maintenance 71.00; The De Smet News, publishing 218.03; The De Smet News, library publishing 8.30; Grant and Williams, Inc., finance of audit 8,132.03; Hawkins, Inc., water chemicals, repairs & maintenance 3,775.41; Jessica Wilkinson, event center deposit refund 40.00; Johnson Sand & Gravel, repairs & maintenance 4,113.45; Kathy Kaufman, event center deposit refund, 30.00; Kingsbury Electric Cooperative, repairs & maintenance 219.09; Krier & Blain, Inc., event center repairs & maintenance 1,250.00; Maynard's, library supplies 37.45; Maynard's, supplies 39.40; Micro Marketing LLC, library supplies 49.24; Napa, repairs & maintenance 49.95; Northwest Pipe Fittings, Inc., supplies 961.25; O'Keefe Implement, Inc., supplies, 91.68; Office Peeps, Inc., library software 720.00; Office Peeps, Inc., supplies 212.67 Palmlund Automotive, repairs & maintenance 357.92; Penworthy, library supplies 109.69; Rich's Gas & Service, fuel & supplies 1,543.50; Scott Steffensen, event center deposit refund 30.00; Share Corp, chemicals 2,481.16; Smith's Lumber, supplies, repairs & maintenance 2,002.63; Woods Heating & Cooling, LLC, repairs & maintenance 938.79.

INSURANCE RENEWAL: Brian Bindert, American Trust Insurance Agency, was present to provide information regarding the city's airport, fire department, general liability, public official's liability, property, and vehicle insurance renewals. The total adjusted premium quoted by One Beacon Government Risk and Old Republic Insurance for liability, property, auto, and airport insurance is quoted \$40,207.00 and the fire department is quoted \$9,748.00. A quote from Continental Western Group and Old Republic Insurance for liability, property, auto, and airport was also presented in the

amount of \$32,783.00, and the fire department is quoted \$7,868.00. There were additional questions discussed. Motion was made by Jensen, seconded by Slater, to renew the city's liability, property, auto, and fire department insurance coverage for the year 2020 with American Trust Insurance Agency, for a total annual premium cost of \$40,651.00 with Continental Western Group and Old Republic Insurance, all voting aye, motion carried.

SPECIAL LIQUOR LICENSE: The De Smet Volunteer Fire Department has requested a special liquor license for an event to be held at the De Smet Event Center on January 11, 2020 from 5:00 PM to 1:00 AM. Motion was made by Cavanaugh, seconded by Slater, to approve the special liquor license for an event to be held at the De Smet Event Center on January 11, 2020 from 5:00 PM to 1:00 AM, all voting aye, motion carried.

GENERAL FUND RESERVE ACCOUNT: Motion was made by Cavanaugh, seconded by Whitaker, to approve transferring \$10,000.00 from the General Fund money market account into the current General Fund Reserve CD with the interest deposited into the General Fund money market, all voting aye, motion carried.

SECOND READING OF THE 2019 BUDGET SUPPLEMENT: The City has received an airport project grant, and TID revenue over the anticipated revenue during the 2019 fiscal year. Revenue received for the airport project and the TID Wilder Pass Fund are directly applied to the applicable project expenses and TID Wilder Pass loan. The City had previously agreed to contribute hospital funds toward the hospital project after the project funding was finalized, and a sewer relining project was completed at the end of the year. Therefore, it is necessary to supplement the 2019 Appropriations Ordinance for the airport project, additional principal payments made on the Wilder Pass TID Loan, contribution to the hospital project, sewer relining, and additional marketing. Motion was made by Hansen, seconded by Whitaker to approve the second reading of Ordinance IV-218 to supplement the 2019 Appropriations Ordinance, all voting aye, motion carried.

ORDINANCE IV-218

AN ORDINANCE AMENDING APPROPRIATION ORDINANCE IV-213 AND PROVIDING FOR A SUPPLEMENTAL BUDGET AND ADJUSTING APPROPRIATIONS OF THE CITY OF DE SMET, FOR THE YEAR 2019.

BE IT ORDAINED BY THE CITY OF DE SMET, SOUTH DAKOTA that the following sums are supplementally appropriated to meet the obligations of the municipality:

GENERAL FUND

OTHER FINANCING USES:

435 Airport	\$400,000.00
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TOTAL APPROPRIATIONS	\$400,000.00
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SOURCE OF FUNDING:

331/334 Federal/ State Revenue	\$400,000.00
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TOTAL FUNDING **\$400,000.00**

GROSS RECEIPTS TAX

OTHER FINANCING USES:

460 Conservation & Development \$1,200.00

TOTAL FUNDING **\$1,200.00**

SOURCE OF FUNDING:

310 Taxes \$1,200.00

TOTAL FUNDING **\$1,200.00**

TID #1 DEBT SERVICE FUND

OTHER FINANCING USES:

470 TID Debt Service \$3,000.00

TOTAL APPROPRIATIONS **\$3,000.00**

SOURCE OF FUNDING:

311 General Property Tax \$3,000.00

TOTAL FUNDING **\$3,000.00**

HOSPITAL FUND

OTHER FINANCING USES:

447.1 Improvements \$495,000.00

TOTAL APPROPRIATIONS **\$495, 00.00**

SOURCE OF FUNDING:

Undesignated Fund Balance \$495,000.00

TOTAL FUNDING **\$495,000.00**

SEWER FUND

OTHER FINANCING USES:

447.1 Improvements \$30,000.00

TOTAL APPROPRIATIONS

\$30,000.00

SOURCE OF FUNDING:

Undesignated Fund Balance

\$30,000.00

TOTAL FUNDING

\$30,000.00

Dated this 30th day of December, 2019.

ATTEST:

Gary Wolkow, Mayor

Tracey Larson Finance Officer

Passed First Reading: December 11, 2019

Passed Second Reading & Adopted: December 30, 2019

Published: January 8, 2020

EXECUTIVE SESSION: Motion was made by Cavanaugh, seconded by Whitaker to go into executive session at 6:37 pm for the purpose of personnel, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 7:20 pm.

PERSONNEL: Motion was made by Slater, seconded Jensen, to approve hiring Blake Huether for the Event Center Custodian/Maintenance position at \$13.75/hour, all voting aye, motion carried.

EMPLOYEE SALARIES: Motion was made by Hansen, seconded by Whitaker, to authorize a \$.50/hr. increase for all hourly and salaried employees in Grades 1-12, to be effective December 27, 2019, all voting aye, motion carried.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Finance Officer Tracey Larson \$5,167.50/month, and Sharon Peterson \$10.75/hour effective January 1, 2020.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____