

REGULAR MEETING DE SMET COMMON COUNCIL

September 10, 2025

The De Smet Common Council met in regular session on September 10, 2025, at 5:00 p.m., with the following present: Council members, George Cavanaugh (via speaker phone), Bret Jensen, Dustin McCune, Dane Coughlin, Lowell Hansen, Pam Spader, Mayor Gary Wolkow, Finance Officer Tracey Larson, and City Attorney Todd Wilkinson. Absent: None.

Mayor Wolkow called the meeting to order at 5:00 PM.

PLEDGE OF ALLEGIANCE: The meeting started with the council and those from the public reciting the Pledge of Allegiance.

ANNOUNCEMENTS: Mayor Wolkow announced that a benefit for George Cavanaugh will be held on September 20, 2025, at the Kingsbury County Country Club, and the City of De Smet received a certificate of appreciation from Feeding South Dakota for being a host sight for a mobile food distribution program for six years.

MINUTES: Motion was made by Spader, seconded by McCune, to approve the minutes of August 13, 2025, Regular Meeting and September 2, 2025, Special Meeting minutes, all voting aye, motion carried.

CLAIMS: Motion was made by Cavanaugh, seconded by Coughlin, to approve paying the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$49,444.30; OASI Benefit 3,782.49; Aflac, ins. premium 95.03; Dearborn National, life insurance 105.60; Delta Dental of South Dakota 454.10; VSP 180.60; The Health Pool of SD, health insurance premium 9,115.88; SDRS, retirement benefit 4,664.08; Mediacom, utilities 122.20; Visa, utilities, supplies & books 191.54; SDWWA, conference registration 150.00; Kingsbury County Treasurer, FD truck title & plates 34.70; Allison Kannegieter, deposit refund 455.00; Anderson Lumber, supplies 3.75; Avid Hawk LLC, monthly website fee 35.00; Casey Schroader, deposit refund 375.00; Castlerock Inc, repairs & maintenance 5,306.13; Center Point Large Print, library supplies 157.12; City of De Smet, utilities 898.72; City of De Smet, petty cash 54.05; City of De Smet, meter deposit used for utilities 150.00; Twotrees Technologies, supplies & repair 79.42; Continental Western Group, FD insurance 259.00; Cook's Wastepaper & Recycling, city garbage collection 327.90; Cook's Wastepaper & Recycling, residential garbage collection 7,167.03; CR Corner, fuel & diesel 1,115.36; Dakota Pump, repairs & maint 1,846.43; DANR, sewer annual conf 100.00; De Smet Development Corp, monthly & 2nd half contribution 21,000.00; De Smet Welding & Machine, repair & maint 146.70; Department of Health, water labs 176.00; Desco deposit refund 30.00; Hawkins, water chemicals 40.00; Kingsbury Electric Cooperative, repairs & main 602.67; Kingsbury Electric Cooperative, maintenance contract 220.00; Kingsbury County Auditor, law enforcement contract 6,933.33; Kingsbury Electric Cooperative, utilities 171.27; Kingsbury Journal, publishing 84.00; Lance Hildebrandt Estate, meter deposit refund 125.00; Kingsbury Journal, publishing 179.00; Lyle Signs, INC, signs 171.80; Make It Mine Designs, FD equipment 4,800.00; Micro Marketing, books 786.63; Northwest Pipe Fittings, INC, repair & maint

222.79; Northwestern, utilities 88.22; O'Keefe Implement INC, supplies repairs & maint 251.38; Office Peeps, Inc., library copier & software 176.14; Office Peeps, Inc., supplies & copier contract 677.53; Ottertail Power Company, utilities 5,886.71; Penworthy Company, books 376.11; Poinsett Gardens INC, supplies 203.41; Prevention, magazine renewal 48.00; Safety Benefits Inc, Safety Benefits INC, conference registration 75.00; SD Department of Revenue, sales tax 687.53; SD Department of Revenue, garbage sales tax 496.06; Share Corp, sewer chemicals 3,492.86; Socially Untapped, marketing 400.00; The Main Stop, fuel & council supplies 794.86; Tina Schippr, key deposit refund 20.00; Tracey Larson, reimb. for museum laptop 575.06; Midwest Garage Door, repair 278.06; Valley Fibercom, utilities 412.06; Warnes Appliance, repairs & maint 184.99; Zell Manufacturing INC, repairs & maint 102.08; Flatland Enterprise LLC, 2nd & Chase Street Project 26,566.94; Geotek Engineering & Testing, soil concrete testing 8,568.50; Halme INC, Main Street Project 1,101,222.18; Helms & Associates, airport SRE project 250.00; Imeg, Water Tower Project 3,450.00; Imeg, Main Street Sewer Project 11,056.50; Imeg, Main Street Water Project 58,928.00; O&A Classic Coatings & Paint, Water Tower project 289,980.00.

SPECIAL LIQUOR LICENSES: Two applications for special liquor licenses were submitted by Lu Ann Klinkel, owner of Klinkel's III for events to be held on October 4, 2025, from 5:00 pm - 10:00 am, at the De Smet Legion Hall and October 25, 2025, from 5:00 pm to 12:00 am at the De Smet Event Center. Motion was made by Cavanaugh, seconded by Coughlin, to approve the special liquor licenses submitted by Lu Ann Klinkel, owner of Klinkel's III for an events to be held on October 4, 2025, from 5:00 pm - 10:00 pm at the De Smet Legion Hall, and October 25, 2025, from 5:00 pm to 12:00 am at the De Smet Event Center, all voting aye, motion carried.

BUILDING PERMITS: Motion was made by Jensen, seconded by McCune, to approve the building permit application submitted by Thomas Gehm, for an addition to a garage, all voting aye, motion carried. Motion was made by Jensen, seconded by Hansen, to approve the building permit application submitted by De Smet Housing & Redevelopment Commission for a duplex subject to confirmation of the Alta survey, all voting aye, motion carried.

AIRPORT AG LAND: This being the date and time set for the bid opening and auction on the airport leased ag land, Attorney Wilkinson opened the fur bids received as follows: Brandon Doyle \$100.00/acre; Geyer Cattle Company \$100.00/acre; Eric Homola \$125.00/acre; and NDS Partnership \$145.00/acre. Two of the four bidders being present, Attorney Wilkinson noted that the high bid was \$145.00/acre. Bidders present had the opportunity to increase their submitted bid. The final bid was the increased verbal bid by Brandon Doyle at \$180.00/acre. Motion was made by McCune, seconded by Coughlin, to accept the bid of \$180.00/acre from Brandon Doyle for the airport ag land with a three (3) year lease agreement, all voting aye, motion carried.

TANYA FLAGEL: Kingsbury County Conservation Officer, Tanya Flagel, met with the council to inform them that the De Smet Tree Board met recently to discuss planning what should be done to prepare for the

Emerald Ash Borer. John Ball will be in Lake Preston next week if anyone would like to attend the meeting. Flagel also discussed finding a quarantine sight for the disposal of infested trees, and the importance of replanting a diversity of trees. Information is also available on the SD Dept. of Ag website.

PICKLEBALL: Lynn Lee and Lorinda Anderson met with the council and gave information about pickleball and how the sport has grown. Locally, there are about 16 people who play regularly. Lee presented information about other pickleball courts in the area and cost to build a double court. Lee inquired if the area where the volleyball court was in Washington Park could be used to install a pickleball court. The local group would look at fundraising and applying for grant funding for the project.

KRISTA O'DEA: Krista O'Dea representing her and her husband Nathan, shared their situation when water and wastewater came up in their basement at their property located at 408 Olivet Ave. SE on August 17, 2025. Attorney Wilkinson stated that an insurance claim had been filed and is waiting for a reply. O'Dea asked questions about the storm sewer system, grants available to private property owners, and permit fees.

AMANDA FIELDS: Amanda Fields also shared her family situation from August 17, 2025, at their property located at 410 Olivet Ave. SE and the damage to their basement. Fields asked for replacement value and not cash value for damages from whomever was responsible.

BILLIE BAIRD: Billie Baird commented that there are many properties in De Smet that look terrible and is there a way for this to be corrected. Baird was informed that property owners with property concerns have been addressed, and corrective action is continuing.

PUBLIC COMMENTS: Mark Siefkes suggested when flooding occurs over SD Highway 14 maybe another culvert could be installed. Siefkes was informed that installing another culvert in that area would be the SD DOT jurisdiction and could be contacted about that idea.

RURAL WATER EASEMENT AT AIRPORT: The City has received a request for an easement from Kingbrook Rural Water to install a water line that will be on the south side of the airport property inside the fenced area. The FAA did a review and gave consent for the easement. Motion was made by Coughlin, seconded by Hansen, to approve the easement for a rural water line to be installed at the airport, on the south end, inside the fence, all voting aye, motion carried.

INFRASTRUCTURE, MAIN STREET & WATER TOWER PROJECTS: Karen DeGeest, Engineer and Kevin Goff, Senior Client Executive for IMEG met with the council to discuss the infrastructure projects, water tower, and Main Street project updates. Engineer DeGeest reported that on the 2nd Street & Chase Street project, there are still between 13 and 15 items on the punch list not completed. IMEG has looked at the low areas on 2nd Street and Chase Street to plan to correct. Engineer DeGeest talked about Change Order #5 from Flatland that was tabled at the previous regular meeting and recommended approval of the change order and pay request submitted by Flatland. Water tower updates included Halme is replacing the water valve under the tower and will continue the valve replacement tomorrow. O&A Classic Coatings still start filling the tower and complete water testing before putting the tower back on-line. Engineer DeGeest reviewed the pay application from O&A Classic Coatings and recommended payment. On the Main Street project,

Halme Construction is continuing work on the water and wastewater on 2nd Street East and will be incorporating CBT. Concrete work continues and Efraimson Electric with the Main Street Committee has pole bases installed. Ottertail Power has been on site to do street light pole bases, and paving on Calumet is completed to about mid-block between 2nd and 3rd Street. Questions from Patty Ward-Slatter about the awning post bases were discussed. The sidewalk and handicap accessibility in front of the community bathroom was also discussed and revised.

EXECUTIVE SESSION: Motion was made by McCune, seconded by Coughlin, to go into executive session to consult with the City Attorney about contracts and potential litigation at 6:30 pm, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 7:31 pm.

1ST & CHASE STREET CHANGE ORDER #5: Motion was made by McCune, seconded by Coughlin, to approve the 1st & Chase Street Change Order #5 in the amount of \$22,758.00, all voting aye, motion carried.

MAIN STREET PROJECT CHANGE ORDER #6: Motion was made by Hansen, seconded by Jensen, to approve the Main Street Project Change Order #6 in the amount of \$58,939.50, all voting aye, motion carried.

EXECUTIVE SESSION: Motion was made by Hansen, seconded by Coughlin, to go into executive session to consult with the City Attorney about contracts and potential litigation at 6:30 pm, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 7:31 pm.

CITY ELECTIONS: Due to State requirements, the City must decide when to hold elections either in June or November. Motion was made by Hansen, seconded by Spader, to approve the City conducting City elections in June, all voting aye, motion carried.

SECOND READING OF ORDINANCE No. IV-230 2026 APPROPRIATION ORDINANCE: Motion was made by Jensen, seconded by Coughlin, to approve the second reading of the 2026 Annual Appropriation Ordinance No. IV-230, all voting aye, motion carried.

TREE BOARD: Motion was made by Spader, seconded by McCune, to approve appointing Terry Holland and Jordan Purinton, replacing Jerry Skyberg and Delver Williams to the Tree Board, all voting aye, motion carried.

STREETS & AIRPORT: Ryan Petersen, Street & Airport Supt., informed the council that they are hauling storm damage tree limb piles to the Restricted Use Site, have been sweeping streets, updated the council on the Airport SRE project. Supt. Petersen also informed the council that repair work is needed on the blue dump truck and will need to be taken to Huron.

PROJECT PAYMENTS: Motion was made by Jensen, seconded by Coughlin, to approve the project pay requests - IMEG, pay request 21005454.04-5- Main Street water \$58,928.00; IMEG, pay request 21005454.05-3 Main Street sewer \$11,056.50; IMEG, pay request 230095847.01-2 Water Tower project \$3,450.00; Halme Inc., pay request #6 - Main Street \$1,101,222.18; O&A Classic Coatings and Painting Corp, pay request #2 \$289,980.00; Geotek Engineering & Testing Services, Inc., soil cement testing \$8,568.50; Flatland Enterprise, LLC, pay request #9 - 2nd Street & Chase Street project \$25,566.94; Helms & Associates, pay request #10 - airport SRE project \$250.00, all voting aye, motion carried.

DE SMET DEVELOPMENT CORP: De Smet Development Coordinator, Jamie Lancaster reported that the Meat Locker will be breaking ground next week, a new mural has been painted on the north side of the Welcome Center, and a replacement for him has not been hired at this time. Representing the Main Street Committee, Lancaster stated that the committee has been working with a Sioux Falls company about lighting along the tops of main street buildings. Each property owner would sign an agreement letter and ask if the City would agree to the three city buildings be included and sign the agreement. Lancaster also asked the City to sign an agreement to allow the welcome arch to span over Main Street. Motion was made by Jensen, seconded by McCune, to approve signing an agreement to include three city buildings, City Hall, the old City Hall/Community Bathrooms, and the Library in the lighting project, all voting aye, motion carried. Motion was made by Spade, seconded by McCune, to allow the welcome arch to go over Main Street, all voting aye, motion carried.

CONFERENCE: Motion was made by Spader, seconded by Jensen, to approve DFO Ransom attending the 2025 Annual Safety & Loss Conference in Pierre on November 12th & 13th, all voting aye, motion carried.

FINANCIAL REPORT: Motion was made by Coughlin, seconded by McCune, to approve the August 2025 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by Spader, seconded by Coughlin, to approve the overtime hours for the month of August as presented, all voted aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the August law enforcement report; and 2) nuisance property reviews

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Jenny Todd \$23.19/hour effective August 1, 2025.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$ _____

CITY OF DE SMET
ORDINANCE NO. IV-230
2026 APPROPRIATION ORDINANCE

BE IT ORDAINED by the City of De Smet, South Dakota, that the following sums are appropriated to meet the obligations of the municipality.

	GENERAL FUND	GROSS RECEIPTS TAX	HOSPITAL FUND	Capital Project FUND	LIBRARY FINES FUND	TID #1 DEBT SERVICE	MEMO TOTAL
410 General Government							
411 Legislative	37,310.00						37,310.00
411.5 Contingency	68,000.00						68,000.00
414 Financial Admin.	228,920.00						228,920.00
419 Other	74,140.00						74,140.00
TOTAL GENERAL GOVERNMENT	408,370.00	-	-	-	-	-	408,370.00
420 Public Safety							
421 Police	86,000.00						86,000.00
422 Fire	37,700.00						37,700.00
TOTAL PUBLIC SAFETY	123,700.00	-	-	-	-	-	123,700.00
430 Public Works							
431 Highways & Streets	471,050.00						471,050.00
432 Sanitation	128,705.00						128,705.00
435 Airport	41,570.00						41,570.00
TOTAL PUBLIC WORKS	641,325.00	-	-	-	-	-	641,325.00
440 Health & Welfare							
441 West Nile	13,165.00						13,165.00
447 Hospital & Clinic	4,500.00		18,000.00				22,500.00
TOTAL HEALTH & WELFARE	17,665.00	-	18,000.00	-	-	-	35,665.00
450 Culture - Recreation							
451 Recreation	98,475.00						98,475.00
452 Parks	71,150.00						71,150.00
455 Library	95,627.00				6,000.00		101,627.00
456 Wellness/Event Center	237,346.00						237,346.00
458 Museum	12,550.00						12,550.00
TOTAL CULTURE-RECREATION	515,148.00	-	-	-	6,000.00	-	521,148.00
460 Conservation & Development							
465 Economic Development	33,500.00	35,500.00					69,000.00
TOTAL CONS. & DEVELOPMENT	33,500.00	35,500.00	-	-	-	-	69,000.00
470 DEBT SERVICE				-			-
499 LIQUOR	300.00						300.00
TOTAL 2024 APPROPRIATIONS	1,740,008.00	35,500.00	18,000.00	-	6,000.00	-	1,799,508.00

REVENUES

The following designates the fund or funds that money derived from the following sources is applied to:

	GENERAL FUND	GROSS RECEIPTS TAX	HOSPITAL FUND	Capital Project FUND	LIBRARY FINES FUND	TID #1 DEBT SERVICE	MEMO TOTAL
Undesignated Fund Balance					5,000.00		5,000.00
310 Taxes	1,386,000.00	35,900.00				-	1,421,900.00
320 Licenses	1,400.00						1,400.00
330 Intergovernmental Revenue	99,550.00						99,550.00
340 Changes for Goods/Services	143,550.00						143,550.00
350 Fines & Forfeitures	200.00				1,000.00		1,200.00
360 Miscellaneous Revenue	232,300.00		208,000.00	-			440,300.00
390 Other Sources	-		-				-
	<u>1,863,000.00</u>	<u>35,900.00</u>	<u>208,000.00</u>	<u>-</u>	<u>6,000.00</u>	<u>-</u>	<u>2,112,900.00</u>

PROPRIETARY FUND

2026 BUDGET	WATER FUND	SEWER FUND
Begin Retained Earnings	100,000.00	125,000.00
Estimated Revenue	<u>481,100.00</u>	<u>336,500.00</u>
Total Available	581,100.00	461,500.00
Less Appropriations (Expenses)	<u>(226,468.00)</u>	<u>(222,618.00)</u>
Estimated Surplus	354,632.00	238,882.00
Surplus to be Transferred	<u>-</u>	<u>-</u>
Estimated Surplus Retained	<u>354,632.00</u>	<u>238,882.00</u>

SECTION IV: The Finance Officer is directed to certify the following dollar amount of tax levies made in this ordinance to the County Auditor.

GENERAL FUND: 2026 General Tax Levy \$ 688,000.00

Dated this 10th day of September, 2026.

ATTEST:

Gary Wolkow, Mayor

Tracey Larson, Finance Officer

First Reading: September 2, 2025

Second Reading: September 10, 2025

Passed and Adopted: September 10, 2025

Published: September 24, 2025

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