

REGULAR MEETING DE SMET COMMON COUNCIL
March 14, 2018

The De Smet Common Council met in regular session on March 14, 2018, at 5:00 p.m., with the following present: Don Bohn, Lowell Hansen, Larry Jensen, George Cavanaugh, Norman Whitaker, Jay Slater, Mayor Gary Wolkow, City Attorney Todd Wilkinson, and Finance Officer Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 5:00 PM.

ANNOUNCEMENTS: Mayor Wolkow congratulated Rylie Osthus and the Dakota Wesleyan University's women's basketball team for their NAIA Division II National championship win.

MINUTES: Motion was made by Cavanaugh, seconded by Whitaker, to approve the minutes of the February 14, 2018 Regular Meeting, all voting aye, motion carried.

CLAIMS: Motion by Hansen, seconded by Cavanaugh, to approve payment of the claims as presented, all voting aye, motion carried. The claims are as follows: PAYROLL \$31,761.87; OASI Benefit 2,429.81; Aflac, ins. premium 371.76; Dearborn National, life insurance 140.80; Farm Bureau Bank, health savings 1,000.00; Delta Dental of South Dakota 457.52; VSP 200.81; Wellmark Blue Cross Blue Shield, health insurance premium 6,009.12; SDRS, retirement benefit 3,739.42; AMG Rural Clinics, supplies 72.00; Anthony & Alisha Halverson, meter deposit refund 75.00; Ashley Worth, bbb marketing 550.00; Avera Health, hospital repairs & maintenance 112,750.00; Avera Health, repairs & maintenance 201,300.00; Avid Hawk, deposit refund 30.00; Avid Hawk LLC, web site fee 35.00; Barb Asleson, deposit refund 30.00; Center Point Large Print, library supplies 29.21; Century Link, utilities 504.91; City of De Smet, utilities 298.40; City of De Smet, petty cash 22.57; Connecting Point, repair and maintenance 35.00; Cook's Wastepaper & Recycling, garbage collection 235.50; Cook's Wastepaper & Recycling, residential garbage collection 6,617.44; Core Engineering & Consulting, airport 3,466.10; Dakota Pump & Control, repairs 448.98; De Smet Ambulance, deposit refund 50.00; De Smet Development Corp., contribution 18,000.00; De Smet Welding & Machine, repairs 52.70; Demco, supplies 185.82; Dept. of Revenue, maintenance 58.00; The De Smet News, publishing 354.89; Ferguson Waterworks, repairs & maintenance 203.48; Hawkins, Inc., chemicals 20.00; Heartland Paper Co., supplies 107.15; Kingsbury Electric Cooperative, repairs & maintenance 653.40; Kingsbury Electric Cooperative, maintenance 220.00; Kingsbury County Auditor, maintenance 6,283.33; Kingsbury Electric Cooperative, utilities 1,140.93; Kristy Hubbard, deposit refund 30.00; Maynard's, supplies 22.92; Mediacom, utilities 66.60; Micro Marketing LLC, library supplies 275.52; Mike Kraus, meter deposit refund 75.00; Northwestern, utilities 1,976.74; O'Keefe Implement, Inc., supplies 437.33; Office Peeps, Inc., library supplies

51.20; Office Peeps, Inc., supplies 160.20; Ottertail, utilities 6,559.64; Overdrive, Inc., library supplies 600.00; Postmaster, supplies 140.00; Rachel Ray Everyday, library supplies 20.00; REED, debt service principal 1,448.41; REED, Inc., debt service principal 690.58; REED, Inc., debt service principal 2,500.00; Rich's Gas & Service, fuel & supplies 1,614.49; SD Dept. of Revenue, sales tax 202.55; SD Department of Revenue, sanitation sales tax 452.49; SDML, conference 25.00; Share Corp, supplies 3,159.75; Sheila Poppen, deposit refund 30.00; Smith's Lumber, supplies 29.00; State of SD, utilities 18.45; The Brookings Register, advertising 269.00; The Main Stop, fuel 460.31; Mediacom, utilities 257.69; Visa, supplies & class registration 2,982.30.

CRACK SEALING BIDS: This being the date and time public noticed for the opening of bids for crack sealing three bids were opened. Bids received were as follows: Fahrner Asphalt Sealers \$0.73/lineal foot; Topkote, Inc. \$0.64/lineal foot; and National Sealant & Concrete \$0.89/lineal foot. Motion was made by Cavanaugh, seconded by Jensen to accept the bid from Topkote, Inc. for crack sealing approximately 24,000 lineal feet in the amount of \$0.64/lineal foot, all voting aye, motion carried.

MATT REPAIR BIDS: This being the date and time public noticed for the opening of bids for matt work one bid was opened. Bid received was as follows: Asphalt Paving & Materials Company \$86.34/ton of Class D paver laid in place. Supt. Petersen consulted with the council that after looking at the streets from winter conditions, placing the matt on Front Street may be more beneficial instead of Wilder Lane. Supt. Petersen has been asked to contact LTAP and the engineering company to have them look at both streets and provide input. Motion was made by Slater, seconded by Cavanaugh, to table the bid acceptance for the matt repair pending the engineer's assessment of the two streets, all voting aye, motion carried.

FIRST READING TO AMEND THE ANIMAL ORDINANCE: An ordinance that would allow up to six chickens at a residence and the requirements had been discussed at prior council meetings. At the February 14, 2018, it was suggested that council members review the proposed ordinance amendment before the March 14, 2018 meeting. Several members of the council expressed continued concerns brought to them by De Smet residents if this ordinance were to be approved. No action was taken.

STREETS/AIRPORT/RUS: Ryan Petersen, Supt. of Streets, Airport & RUS met with the council to present the price of approximately \$500.00 to have mag water applied to areas of the Event Center parking lot when the street work is done. Supt. Petersen also discussed the electronic recycling date and free dumping dates at the RUS. Dates are as follows: Electronic Recycling - May 4, 2018 at the old City Shop from 7:00 AM through 6:00 PM; free dumping at the RUS will be Tuesdays, May 1st & 8th from 6:00 PM through 8:00 PM and Saturdays, May 5th & 12th from 10:00 AM through 3:00 PM. Discussion was also held in regard to amending the Saturday hours that the RUS is open for dumping, and reducing the amount of mowing done on property that is not owned by

the City. Motion was made by Cavanaugh, seconded by Slater, to approve applying mag water in the amount of approximately \$500.00 to areas of the Event Center parking lot, all voting aye, motion carried. Motion was made by Slater, seconded by Cavanaugh, to approve amending the Saturday RUS hours to 10:00 AM through 12:00 PM, all voting aye, motioned carried. Closed hours at the RUS due to weather conditions will be posted on the City website.

SHOOTING RANGE: Jared Tolzin met with the council to discuss using the west portion of the Restricted Use Site for a shooting range to be used for a high school clay target league. Tolzin informed the council that the season would start in April and end in June and they would need a shooting distance of 300 yards from the shooter. Area landowners and the person who currently leases the hay land will need to be contacted. Other items that would need to be addressed are a separate approach for the shooting range, a fence between the shooting range and the RUS, and insurance coverage. Motion was made by Cavanaugh, seconded by Whitaker, to table discussion of the shooting range until the March 19th Equalization/Special meeting, all voting aye, motion carried.

HOSPITAL PAY REQUEST: Motion was made by Cavanaugh, seconded by Slater, to approve payment in the amount of \$201,300.00 for the hospital roof replacement and \$112,750.00 for the hospital boilers replaced, all voting aye, motion carried.

AIRPORT PAY REQUEST & FEE REVIEW: Motion was made by Cavanaugh, seconded by Whitaker, to approve payment in the amount of \$3,455.10 to Core Engineering & Consulting, Inc. for soil testing for the airport project, all voting aye, motion carried. Motion was made by Hansen, seconded by Cavanaugh, to approve hiring DGR Engineering to perform an independent fee review of the project engineering fees in the approximate amount of \$2,000.00, all voting aye, motion carried.

CITY HALL ROOF: One quote from Castlerock Construction & Concrete was received in the amount of \$10,461.34 to replace the existing wood shake roof on City Hall with a metal roof. Motion was made by Jensen, seconded by Cavanaugh, to approve hiring Castlerock Construction & Concrete to replace the roof on City Hall in the amount of \$10,461.34, all voting aye, motion carried.

WATER & SEWER: The council received an updated list of water and sewer infrastructure work that needs to be completed. The council discussed putting additional funds from the 2018 rate increase toward the water debt to pay the water loan off sooner, applying to get on the state water plan, contacting the engineer to have the five year water and sewer plan updated, starting the application to go under the railroad for the water loop project, and possible sources of funding.

WATER NOTICE OF INTENT: A Notice of Intent to provide water services to Richard Close who is located within three miles of De Smet was received from Kingbrook Rural Water System, Inc. Water Supt. Randy Asleson has confirmed that the City of De Smet does not have water lines to provide water services at this location. Motion was made by Slater, seconded by Cavanaugh, to approve signing the letter of intent

for Kingbrook Rural Water System, Inc., to provide water services to Richard Close, all voting aye, motion carried.

SEASONAL HELP: FO Larson informed the council that three applications were received for the baseball coach position. Motion was made by Cavanaugh, seconded by Jensen, to hire the following staff for the Wesley Clubb, co-baseball coach \$1,200.00/season; Dustin Olson, co-baseball coach \$1,200.00/season; and Jesse Rigge, co-baseball coach \$1,200.00/season, all voting aye, motion carried.

BASEBALL FIELD PROJECT UPDATE & EQUIPMENT: Council members Jensen and Cavanaugh updated the council on the new baseball field project with the following information: some baseball equipment, bases, and home plate will need to be purchased for the new field and batting cage; the bleachers have been installed and look good; Jensen is working on getting the wiring done for the scoreboard and lights; and a quote to pour a cement pad for the bleachers to sit on behind home plate has been requested. Motion was made by Cavanaugh, seconded by Slater, to approve purchasing baseball equipment L-screen, frame & net, home plate mat, and pitching machine in the amount of \$973.97, all voting aye, motion carried. The Council thanked Jensen for putting the bleachers together and the job well done.

STREET CONFERENCE: Motion was made by Whitaker, seconded by Slater, to approve Street Supt. Petersen attending the street conference in Mitchell on April 23rd & 24th, all voting aye, motion carried.

DEVELOPMENT COORDINATOR REPORT: Development Coordinator Rita Anderson reported on the following: a new consignment store will be opening in the former Lewis Drug building on Main Street in April; De Smet was one of six places featured in 'Everyday Family' for a sneaky spring break destination; Attorney General Marty Jackley spent the day in De Smet to hold an economic round table with people from De Smet, Arlington, Bruce, Lake Preston, and Wolsey along with tours at several De Smet businesses; the Power Hour noon classes have been well received and will continue; and a new workshop 'Energize! Exploring Innovative rural Communities' will be held on May 8th & 9th with individual sessions held in the De Smet business places.

FINANCIAL REPORT: FINANCIAL REPORTS: Motion was made by Hansen, seconded Whitaker, to approve the January 2018 & February 2018 Cash Balances Report as presented by the Finance Officer, all voting aye, motion carried.

OVERTIME: Motion by Hansen, seconded by Cavanaugh, to approve the overtime hours for the month of February as presented, all voting aye, motion carried.

OTHER: Other non-action items of discussion were as follows: 1) the February law enforcement report; 2) use of the concession stand for baseball games; 3) cleaning out the retention pond this spring; 4) the District 2 meeting to be held on March 28, 2018 in Huron; 5) the Harvey Dunn paintings at the library; and 6) the Equalization meeting to be held on Monday, March 19, 2018 at 5:00.

ADJOURN: There being no further business the meeting was adjourned on motion by Hansen.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Head Librarian Mary Purintun \$18.95/hour effective February 1, 2018, Librarian Linda Reinhout \$17.30/hour effective February 1, 2018, Kristy Hubbard \$3,289.87/mo. effective March 1, 2018.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

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