

SPECIAL MEETING DE SMET COMMON COUNCIL
December 29, 2018

The De Smet Common Council met in special session on December 29, 2018, at 8:00 a.m., with the following present: Don Bohn, Alex Botkin, Lowell Hansen, George Cavanaugh, Norman Whitaker, Jay Slater, Mayor Gary Wolkow, and Finance Officer Tracey Larson. Absent: none.

Mayor Wolkow called the meeting to order at 8:00 AM.

ANNOUNCEMENTS: The Mayor and City Council members commended the city crew for the job well done on snow removal after the last snow storm.

CLAIMS: Motion by Cavanaugh, seconded by Whitaker, to approve payment of the claims as presented, all voting, motion carried. The claims are as follows: American Bank & Trust, Wilder Pass principal 6,488.94; Avid Hawk LLC, web site fee 35.00; Betty Livingstone, meter deposit refund 75.00; Building Sprinkler, Inc., hospital repairs & maintenance 475.00; Building Sprinkler, Inc., event center repairs & maintenance 250.00; Center Point Large Print, library supplies 27.71; Cindy Albrecht, deposit refund 30.00; City of De Smet, petty cash 19.10; CMI Architectural, fire dept. repairs and maintenance 386.86; Connecting Point, repairs & maintenance 135.00; De Smet Trustworthy Hardware, supplies 187.35; Dept. of Revenue, repairs & maintenance 43.00; Hawkins, Inc., chemicals 1,915.22; Horizon Health Care Inc., supplies 30.00; Kingsbury Electric Cooperative, library repairs & maintenance 102.04; Krier & Blain, Inc., event center repairs & maintenance 1,250.00; Krier & Blain, Inc., hospital repairs & maintenance 1,100.00; Magnolia Journal, library supplies 30.00; Michaels Fence & Supply, supplies, 941.00, Micro Marketing LLC, library supplies 371.16; Napa De Smet, supplies 127.53; O'Keefe Implement, Inc., supplies 396.00; Office Peeps, Inc., supplies 149.74; Reader Service, library supplies, 18.33; Ron's Saw Sales, repairs & maintenance 166.31; The Main Stop, fuel 52.80; The Oxbow Restaurant, museum supplies 455.66.

2018 CONTINGENCY TRANSFER: Motion was made by Cavanaugh, seconded by Hansen to approve transferring a total of \$28,385.00 from the Contingency Fund to the Attorney for professional services - \$1,000.00, Airport for the airport project - \$16,885.00, Recreation for the baseball field - \$5,000.00, Museum for repairs & maintenance \$3,750.00, and Liquor for supplies \$1,750.00, all voting aye motion carried.

SECOND READING OF THE 2018 BUDGET SUPPLEMENT: The City has received an airport project grant, and TID revenue over the anticipated revenue during the 2018 fiscal year. Revenue received for the airport project and the TID Wilder Pass Fund are directly applied to the applicable project expenses and TID Wilder Pass loan. The Hospital project was also completed and the City had financial obligation to cover expenses for the new roof and boiler system replaced during the project. Therefore, it is necessary to supplement the 2018 Appropriations Ordinance for the airport project, additional principal payments made on the Wilder Pass TID Loan, and hospital roof and boiler system replacement. Motion was made by Hansen, seconded by Botkin to approve the second reading of Ordinance IV-214 to supplement the 2018 Appropriations Ordinance, all voting aye, motion carried.

ORDINANCE IV-214

AN ORDINANCE AMENDING APPROPRIATION ORDINANCE IV-210 AND PROVIDING FOR A SUPPLEMENTAL BUDGET AND ADJUSTING APPROPRIATIONS OF THE CITY OF DE SMET, FOR THE YEAR 2018.

BE IT ORDAINED BY THE CITY OF DE SMET, SOUTH DAKOTA that the following sums are supplementally appropriated to meet the obligations of the municipality:

GENERAL FUND

OTHER FINANCING USES:

435 Airport	\$213,000.00
-------------	--------------

TOTAL APPROPRIATIONS	\$213,000.00
-----------------------------	---------------------

=====

SOURCE OF FUNDING:

331/334 Federal/ State Revenue	\$213,000.00
--------------------------------	--------------

TOTAL FUNDING	\$213,000.00
----------------------	---------------------

TID #1 DEBT SERVICE FUND

OTHER FINANCING USES:

470 TID Debt Service	\$1,700.00
----------------------	------------

TOTAL APPROPRIATIONS	\$1,700.00
-----------------------------	-------------------

=====

SOURCE OF FUNDING:

311 General Property Tax	\$1,700.00
--------------------------	------------

TOTAL FUNDING	\$1,700.00
----------------------	-------------------

HOSPITAL FUND

OTHER FINANCING USES:

447.1 Improvements	\$311,500.00
--------------------	--------------

TOTAL APPROPRIATIONS	\$311,500.00
-----------------------------	---------------------

=====

SOURCE OF FUNDING:

Undesignated Fund Balance	\$311,500.00
---------------------------	--------------

TOTAL FUNDING	\$311,500.00
----------------------	---------------------

Dated this 29th day of December, 2018.

ATTEST:

Gary Wolkow, Mayor

Tracey Larson Finance Officer

Passed First Reading: December 12, 2018

Passed Second Reading & Adopted: December 29, 2018

Published: January 9, 2019

EXECUTIVE SESSION: Motion was made by Botkin, seconded by Whitaker to go into executive session at 8:20 am for the purpose of personnel, all voting aye, motion carried. Mayor Wolkow declared the council out of executive session at 8:50 am.

EMPLOYEE SALARIES: Motion was made by Cavanaugh, seconded by Botkin, to authorize a \$.50/hr. increase for all hourly and salaried employees in Grades 1-12, to be effective December 26, 2018, all voting aye, motion carried.

ADJOURN: There being no further business the meeting was adjourned on motion by Slater.

To comply with SDCL 6-1-10. Publication of Payroll information, the payroll changes were effective as follows: Finance Officer Tracey Larson \$5,011.50/month, Sharon Peterson \$10.50/hour, and Marilyn Gehm \$10.50/hour effective January 1, 2019.

Gary Wolkow, Mayor

ATTEST:

Tracey Larson, Finance Officer

Published once at the approximate cost of \$_____